

**Minutes of Berryfields Parish Council Meeting
held at Roman park, Sir Henry Lee Crescent, Aylesbury, HP19 0YT
on Wednesday 20th April 2022.**

Present: Councillors Arun Sekhar, Laurilee Green (Chairman), Louise Rees, Lucy Harmes, Paul Redshaw, Vernon Hills, Sue Severn (Parish Clerk), Anthea Cass (Deputy Clerk),

1. Apologies for absence

Councillors, Gareth Lane, Naser Habib (Vice Chairman), John Yandrapati, Bindu Gundapudi, Councillors Irwin and Waite (Buckinghamshire Council).

2. Declarations of Interest in items on the agenda

None

3. Open forum for parishioners

No attendees

4. Police report and Neighbourhood Policing

No written report received:

4a. Planning

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

22/00800/APP | Householder application for part single, part two storey rear extension | 39 Siddington Drive Aylesbury Buckinghamshire HP18 0UE

Full details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R8D7OBCLG1000&prevPage=inTray>

Proposed by: Councillor Redshaw

Seconded by: Councillor Hills

Agreed unanimously to remain neutral

22/00794/APP | Householder application for loft conversion with 3no. roof lights to rear and single storey rear extension | 4 Bramley Road Aylesbury Buckinghamshire HP18 0XF

Full details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R8BSF0CLG0B00&prevPage=inTray>

Proposed by: Councillor Redshaw

Seconded by: Councillor Hills

Agreed unanimously to remain neutral

22/01026/APP | Change of use from mixed use residential and cattery to mixed use residential and ear wax removal clinic. Demolition of cattery buildings, Convert garage from cattery building to office (retrospective) | 12 Laxton Road Aylesbury Buckinghamshire HP18 0NL

Full details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R93KFMCLGK500&prevPage=inTray>
Strongly objects to this application due to the potential increase in traffic. Agreed to speak at committee meeting.

Proposed by: Councillor Rees

Seconded by: Councillor Sekhar

Agreed unanimously to object to this application and ask the Local Planning Authority to call it in to committee. Unitary Councillors asked to support this request.

5. Minutes

The draft minutes of the Parish Council Meeting held on 16th March 2022 were approved and signed as a true record by the Chairman.

Proposed by: Councillor Rees

Seconded by: Councillor Harmes

Agreed unanimously

6. Land & facilities

The Clerk advised:

- Completion is due on Ruby Crescent.
- A planning application has been submitted for the pump track.
- The BMX track meeting was very successful. Exemplar Park residents are very pleased that pump track is now going to go next to skate park.
- Consortium advised that Gareth's youth project needs a more attractive building than a container.

Roman Park & Village Hall

The Clerk confirmed:

- The village hall is almost finished. The blinds will be fitted next week. The cost is £9000 and comes with a five-year guarantee.
- The Kiosk will be complete and open by 1st June, in time for the Jubilee Celebration. The Lord Lieutenant will hopefully attend a grand opening of the hall.
- The AV has almost been completed.
- The Heras will be taken down once the hall is used.
- There has been no news regarding the child who tipped paint over the building. Councillor Green made comment it was nice that the public were supportive in their comments regarding this matter, on FB.
- Martin Nolan is watering the new laurel hedging twice a week.

- The Clerk advised she is still waiting on the insurers to update her on the current position of the nursery building repairs and maintenance.

Allotments

The deputy clerk advised that the invoices in respect of the lease year commencing 1st April 2022 have been issued and the majority have been paid. Any plots handed back are being released.

Park inspections and repairs

Both basketball nets at Berryfields Green are now vandalised and will be removed from the park next week. A post will be put on FB explaining why.

7. Finance

7. 1 The payment run agreed as circulated and budgeted payments made outside the Parish Council meeting were ratified.

BERRYFIELDS PARISH COUNCIL Payment run 22nd April 2022				
Payee	Detail	Net	VAT	Total £
Staff salaries & expenses	Net salaries and expenses		-	£5,100.35
Alborzpour Consulting	Inv No PC001841: Park inspections	£157.50	£0.00	£157.50
Baughan Pest Control	Invoice No 4885 Vermin control bi-monthly Lawson Road	£80.00	£16.00	£96.00
Shard.Tech	Office 365 exchange P1 & standard	£54.80	£10.96	£65.76
RTM Landscapes Ltds	Grass seeding beds at Village Hall (re-charge to hall)	£1,320.00	£260.00	£1,580.00
	Invoice No. 3332 Grass cutting parks & allotments	£1,774.50	£354.90	£2,129.40
Andy's Carpets & Blinds	Invoice No 2040 8 Roller blinds & 19 pleated blinds village hall to complete order (re-charge to hall)	£3,150.00	£0.00	£3,150.00
	Invoice No 2039 5 roller blinds office/reception/meeting room balance (re-charge to hall)	£500.00	£0.00	£500.00
Nolan Support Services Ltd	Invoice 211: Litter picking parks & ditches	£411.00	£82.20	£493.20
Sure2Door	Inv-4684 Print Berryfields News & delivery (£75 credit against last publication)	£1,520.68	£72.00	£1,592.68
Portable Offices Ltd	Hire of temporary buildings	£1,495.00	£299.00	£1,794.00
Aylesbury Fire Systems Ltd	Inov 27696: Fire Risk Assessment (re-charge to hall)	£325.00	£65.00	£390.00
IWN	Water charges (DD)			£28.93
Pickerings	Invoice 874143: Container hire	£110.40	£22.08	£132.48
Stem Group Ltd	Invoice 1991: Telephone costs	£30.00	£6.00	£36.00
Herts Full Stop	Invoice HO32211383	£327.33	£65.47	£392.80
		£11,256.21	£1,253.61	£12,509.82
Receipts				
Taylor Wimpey	Commuted sum, land and parks services			-£23,650.30
Martin Grant Homes	As above			-£7,657.80
				-£31,308.10
Budgeted payments made				
PWLB	Repayment loan repayment principal & interest half yearly payment			£3,534.28
PPL/PRS	Music licence: 02208355 DD re-charge to hall	£469.65	£93.93	£563.58
Bucks Council	Commercial waste removal	£8.40		£8.40
Focuss Group Construction	Invoices paid reference hall	£161,939.92	£32,387.99	£194,327.91
Shard.Tech	USG Firewall Router, 24 Port PQF, Nano H Wireless Access Points (re-charge to hall)	£550.80	£110.16	£660.96
Berryfields News advertisers	Advertising revenue	£950.00	£190.00	£1,140.00
Zoom	Annual subscription DD			£143.88
		£163,918.77	£32,782.08	£196,700.85

Proposed: Councillor Redshaw

Seconded: Councillor Sekhar

Agreed unanimously

7.2 The accounts to the end of March 2022, were agreed as circulated.

Councillor Hills queried project expenditure this year against project expenditure last year. The Clerk advised this is because originally there was no funding but this has since come in from S106 monies etc.

Proposed: Councillor Rees

Seconded: Councillor Harmes

Agreed unanimously

7.3 To approve the Governance and Accounting Statements for Berryfields Parish Council for the financial year ended 31st March 2022. To be signed.

Proposed: Councillor Rees

Seconded: Councillor Redshaw

Agreed unanimously

7.4 To agree the dates for the Exercise of Public Rights to view the Council's accounts.

Proposed: Councillor Hills

Seconded: Councillor Sekhar

Agreed unanimously

7.5 To agree the Asset Register.

The Clerk will forward this to councillors for approval.

7.6 To agree Insurance Renewal.

The Clerk advised the insurance renewal is £10,000. The insurance for the parks will not be renewed, but The Clerk will find out what the cost would be.

Councillors reported that the Zip wire at Ridgeline Park needs repairing. Deputy Clerk advised she will arrange for contractor to repair this.

Proposed: Councillor Sekhar

Seconded: Councillor Hills

Agreed unanimously

8. Events

Councillor Sekhar provided an update on the HM Queen's Platinum Jubilee Event:

BBQ and Indian Food stalls have been agreed. To date there will be the following attractions: Hook a duck, Bollywood dance and Zumba dance. Bucks Inflatables to be contacted. Aylesbury Lions will help with parking etc and will find a bugler. Rosettes or Trophies will be given out as prizes for the winners of the children's competitions. Martin Nolan will be on hand all day. High Viz jackets will have BPC logo printed on them. Councillor Sekhar will provide a list of volunteers.

9. Berryfields News & Communication

Cut off for News is middle of May. The centre spread will be photos of the Jubilee celebrations. Website – looking good so far.

**10. Highways & transport
MVAS & Sentinel.**

Councillors to agree a date to start using the new MVAS.

11. Meetings & matters of report

Nothing to report.

12. Date of next Parish Council Meetings

Annual Parish Meeting 7.00pm - Wednesday 18th May 2022

This meeting will be followed by the Annual Parish Council Meeting.